



assembly instructions for four panel units with header above

1. Place feet 1-5 in approximate locations, with logo facing forward. One foot has no locating pin next to its helix stud. Place this foot in location 2 to ensure that the feet can be aligned properly.
2. Place one spacer over helix stud on foot 5.
3. Insert horizontal bar through bottom banner hems.
4. Place bottom bars 6 and 8 (rings pointing down) over helix studs on feet. Note that ring must make solid contact with foot. Then place horizontal bars 7 and 9 (rings pointing up).
5. Attach both telescoping tubes (A and B together) to helix studs; twist and tighten. Note that this tube holds in any position by raising and releasing it to engage the downstop. Disengage downstop by pressing upward on the downstop tab.
6. Insert top horizontal bar through top banner hems.
7. Place one spacer on top of telescoping tube 14.
8. Place horizontal bars 16 and 18 on top of upright tubes as shown (rings pointing down). Then place horizontal bars 15 and 17 on uprights as shown (rings pointing up).
9. Assemble 3-piece horizontal bars.
10. Insert a 3-piece horizontal bar through the header banner's bottom hem. Place this bar (rings pointing down) onto uprights 10 and 14. Secure upright 10 with the 2-helix header bar. Secure upright 14 with the 3-helix header bar. Twist and tighten header bars.
11. Insert top helix bolts 19, 20 and 21 into their respective uprights; twist and tighten.
12. Insert the remaining 3-piece horizontal bar through the header banner's top hem. Place it onto the header bars and secure with helix bolts.
13. Check to see that top bolts are tight. If stand is twisted or "racked," straighten the stand and tighten ALL connections.

