



Horizontal Bar (with rings)



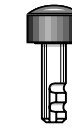
Upper Telescoping Tube (C)



Intermediate Tube (B)



Lower Upright Tube (w/ pin inside, A)



Helix Bolt



Round Foot

Helix Stud

assembly instructions

BEFORE YOU START, you have the option of assembling the tower on its side and raising it when completed.

1. Place feet in a square formation. Insert horizontal bar through bottom hem of fabric/graphics.
2. Place two horizontal bars (front and back) over helix studs on feet with rings facing down. Place other two horizontal bars (sides) over helix studs on feet with rings facing up (see Figure 1).
3. Attach lower upright tubes (A) to helix studs; twist and tighten. Firmly push intermediate tube (B) with "O" ring onto tube A. If upper telescoping tube (C) is not in place, slide it into tube B. Note that this tube tightens in any position.
4. For ease of assembly raise upper telescoping tubes a few inches.
5. Insert top horizontal bar through top banner hems and place on top of upright tubes in same sequence as bottom bars (see Figure 2). Place helix bolt through rings and into telescoping tube. Turn bolt to lock.
6. Check all connections (top helix bolts, bottom uprights on feet) to ensure that they are locked and tight.
7. Raise upper telescoping tubes to full height, inching each one up in order.

Figure 1

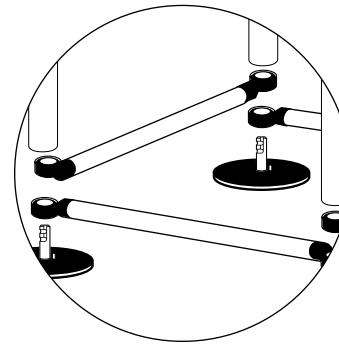
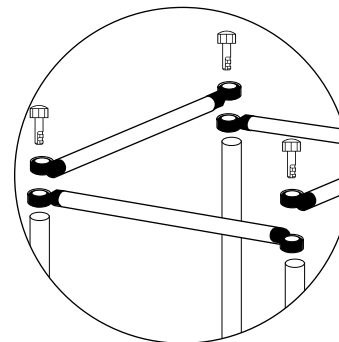


Figure 2



helpful hints

- Remove components from organizing pouch and place on pouch.
- Place paper or cloth on floor to keep fabric/graphics clean during assembly.
- Store rubber caps for feet in small pocket in organizing pouch.
- Complete assembly of all uprights before attaching top horizontal bars.
- Do not telescope tubes until unit, with fabric/graphics attached, is fully assembled.
- Check that all helix bolts and connections (intermediate and lower upright tubes, lower upright tubes and feet) are tight.

